

VELUX Dealer Extranet Account Information





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For quicker access to any of the titles in the contents section when viewing on-screen, place your cursor over the requested title, press the 'CTRL' key on your keyboard and click on the title.

** Please read the user information before processing or navigating your new Dealer Extranet system.*

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VELUX Dealer Extranet Account Information

Dealer Extranet provides access to inform VELUX of any changes to your account details such as change of [branch address](#), your Dealer Extranet [account contact details](#) and [specified delivery address](#) details.

You can also choose to inform VELUX how you would like your [order status](#) information sent to you and provide your colleagues with their own user access to your VELUX Dealer Extranet account.

To access this information, click on the '[View/Edit your data](#)' link



The screenshot shows the VELUX Dealer Extranet interface. At the top left is the VELUX logo and 'DEALER EXTRANET'. At the top right are links for 'Change your password | Sign out' and 'Current orders: 0 Order lines'. The main area has three large buttons: 'Place order' (with a double arrow icon), 'I want to' (with a single arrow icon), and 'Support' (with a question mark icon). Below 'Place order' is a link to 'Click here to quickly enter your VELUX product code and order.' and a 'Place order' link. Below 'I want to' is a list of links: 'Get a quotation', 'Find the delivery time of a product', 'Track one of my orders', and 'See return conditions'. Below 'Support' is contact information for VELUX Company Ltd. At the bottom left is a 'Your account' link and a 'View/Edit your Data' link.

VELUX DEALER EXTRANET

Change your password | Sign out
Current orders: **0 Order lines**

Place order
Click here to quickly enter your VELUX product code and order.
Place order

I want to
Get a quotation
Find the delivery time of a product
Track one of my orders
See return conditions

Support
VELUX Company Ltd.
Woodside Way,
Glenrothes,
Fife, KY7 4ND,
01592 778225 or 018488775
email
sales@VELUX.co.uk

Your account » View/Edit your Data

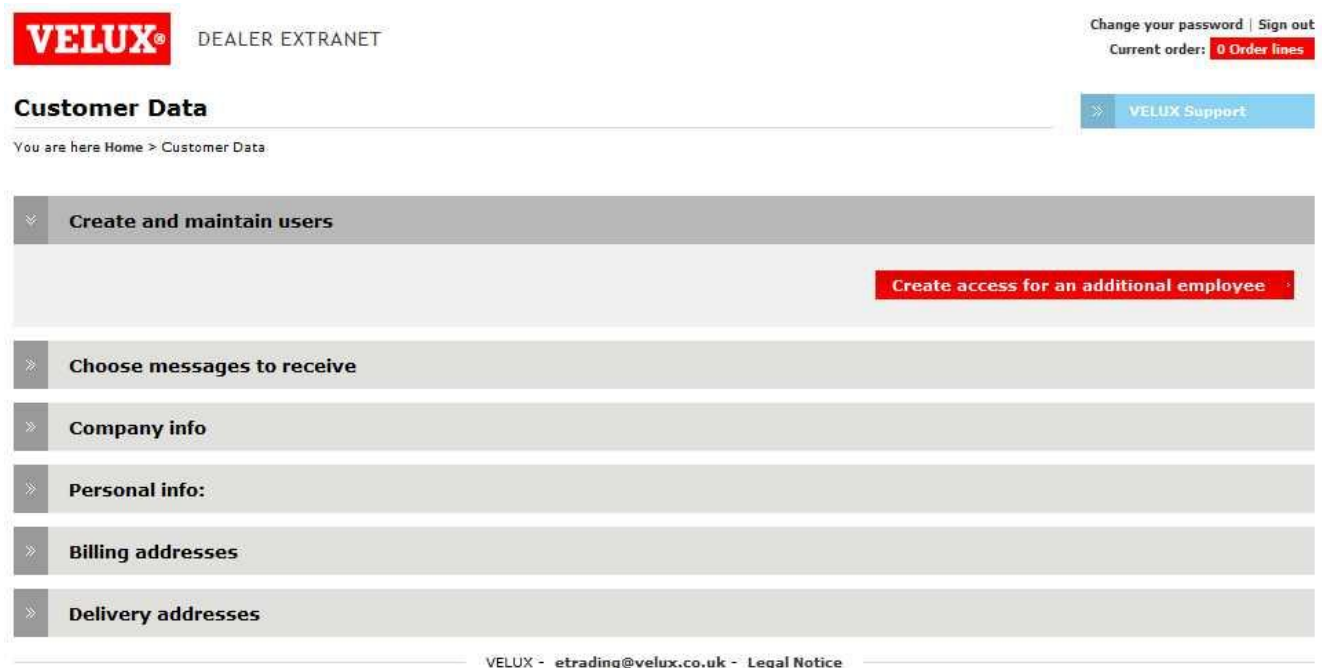
Creating sub-user access for your VELUX Dealer Extranet account

Another new feature to Dealer Extranet is that you can now provide your colleagues with their own username and password for access to your VELUX Dealer Extranet account.

This will allow simultaneous access to Dealer Extranet for the account holder and additional colleagues without having to share usernames and passwords.

(Providing and authorising additional access to your VELUX Dealer Extranet account is the sole responsibility of the account holder. VELUX cannot be held accountable for any fraudulent activity and all orders processed will be valid. VELUX Terms and conditions will apply.)

To create additional account access, click on '[Create and maintain users](#)' and then click '[Create access for an additional employee](#)'.

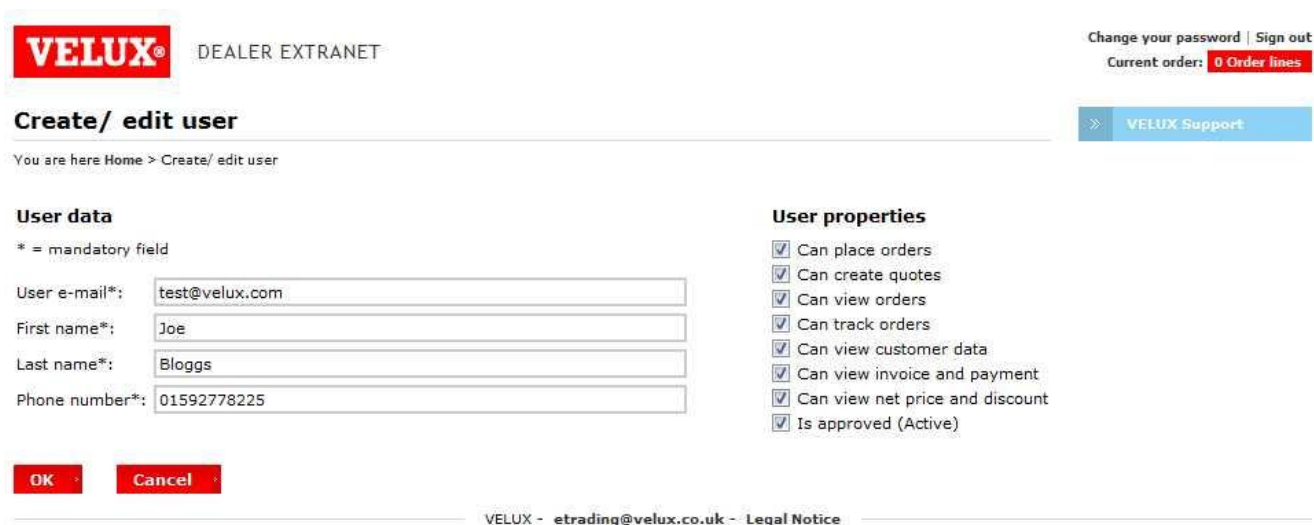


The screenshot displays the VELUX Dealer Extranet user interface. At the top left is the VELUX logo and 'DEALER EXTRANET'. On the top right, there are links for 'Change your password' and 'Sign out', along with a 'Current order: 0 Order lines' indicator. Below the header is a 'Customer Data' section with a 'VELUX Support' link. A breadcrumb trail shows 'You are here Home > Customer Data'. The main content area features a sidebar with a dropdown menu for 'Create and maintain users'. The dropdown is open, revealing a red button labeled 'Create access for an additional employee'. Other sidebar options include 'Choose messages to receive', 'Company info', 'Personal info:', 'Billing addresses', and 'Delivery addresses'. The footer contains the text 'VELUX - etrading@velux.co.uk - Legal Notice'.

Creating sub-user access for your VELUX Dealer Extranet account

The below screen will appear. [Enter your colleagues' details](#) as shown below and then to the right hand side you have a list of functions which you can grant your colleagues with access to.

For example, if you want to give them access to process orders, click the box next to 'Can place orders' and this will insert a tick in the box. Follow the same process for the remaining functions you would like to provide access to and then click 'OK'.



VELUX® DEALER EXTRANET

Change your password | Sign out
Current order: **0 Order lines**

Create/ edit user » [VELUX Support](#)

You are here [Home](#) > Create/ edit user

User data
* = mandatory field

User e-mail*:
First name*:
Last name*:
Phone number*:

User properties

- ☒ Can place orders
- ☒ Can create quotes
- ☒ Can view orders
- ☒ Can track orders
- ☒ Can view customer data
- ☒ Can view invoice and payment
- ☒ Can view net price and discount
- ☒ Is approved (Active)

OK **Cancel**

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You will now receive confirmation that the account has been created. From here you can click 'Home' to return to the Home screen or click 'Back to Customer Data' to take you back to your account information.



VELUX® DEALER EXTRANET

Change your password | Sign out
Current order: **0 Order lines**

Create/ edit user » [VELUX Support](#)

You are here [Home](#) > Create/ edit user

User Created

User Joe Bloggs, [test@velux.com](#) has been Created.

[Back to customer data](#)

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Editing and/or deleting sub-user access details

Should you need to edit your additional account access information, click on 'Create and maintain users' in the 'Customer Data' section. You will see the names of colleagues which have been granted access to your Dealer Extranet account. Should you need to amend any contact details, click 'Edit'.

VELUX® DEALER EXTRANET

Change your password | Sign out
Current order: 0 Order lines

Customer Data VELUX Support

You are here Home > Customer Data

Create and maintain users			Edit	Delete
Joe Bloggs,	test@velux.com	Active		

Create access for an additional employee

Choose messages to receive

Company info

Personal info:

Billing addresses

Delivery addresses

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From here you can amend the contact information or user access details. When finished, click 'OK' and you will again receive confirmation that you have made a change to the account information.

VELUX® DEALER EXTRANET

Change your password | Sign out
Current order: 0 Order lines

Create/ edit user VELUX Support

You are here Home > Create/ edit user

User data

* = mandatory field

User e-mail*: test@velux.com

First name*: Joe

Last name*: Bloggs

Phone number*: 01592778225

User properties

- ☒ Can place orders
- ☒ Can create quotes
- ☒ Can view orders
- ☒ Can track orders
- ☒ Can view customer data
- ☒ Can view invoice and payment
- ☒ Can view net price and discount
- ☒ Is approved (Active)

OK Cancel

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Editing and/or deleting sub-user access details

Should you need to 'delete' an additional user from your Dealer Extranet account, access the 'Create and Maintain Users' selection again within 'Customer Data' as shown below.

The screenshot shows the VELUX Dealer Extranet interface. At the top, there's a header with the VELUX logo and 'DEALER EXTRANET'. On the right, there are links for 'Change your password | Sign out' and 'Current order: 0 Order lines'. Below the header, the main section is titled 'Customer Data' with a breadcrumb 'You are here Home > Customer Data'. On the right side of this section is a 'VELUX Support' button. The main content area has a tab 'Create and maintain users' which is expanded. It shows a table with one user: 'Joe Bloggs, test@velux.com' with status 'Active'. To the right of the user name are 'Edit' and 'Delete' links. Below the table is a red button that says 'Create access for an additional employee'. Below the table, there are several expandable sections: 'Choose messages to receive', 'Company info', 'Personal info:', 'Billing addresses', and 'Delivery addresses'. At the bottom, there's a footer with 'VELUX > etrading@velux.co.uk > Legal Notice'.

If you have multiple additional users on your Dealer Extranet account, click 'Delete' against the account you wish to remove access to.

This screenshot is identical to the one above, showing the VELUX Dealer Extranet interface. It highlights the 'Create and maintain users' section where a user 'Joe Bloggs, test@velux.com' is listed as 'Active'. The 'Delete' link is visible next to the user's name. A red button 'Create access for an additional employee' is also present. The page includes a header with the VELUX logo, navigation links, and a footer with contact information.

Editing and/or deleting sub-user access details

You should now see the below screen confirming the details you wish to delete from your account. If you want to proceed with removing this user from your Dealer Extranet account, click on '[Delete](#)', if not, click '[Cancel](#)'



The screenshot shows the VELUX Dealer Extranet interface. At the top left is the VELUX logo and 'DEALER EXTRANET'. At the top right are links for 'Change your password | Sign out' and 'Current order: 0 Order lines'. Below the logo is a 'Delete User' section with a breadcrumb 'You are here Home > Delete User'. The main heading is 'Delete user' followed by the question 'Are you sure you want to delete this user?'. Below this, the user details 'Joe Bloggs, test@velux.com' are shown. A confirmation message states: 'Upon deleting, this user will no longer have access to VELUX Dealer Extranet.' At the bottom of this section are two red buttons: 'Delete' and 'Cancel'. A 'VELUX Support' link is visible on the right. The footer contains 'VELUX - etrading@velux.co.uk - Legal Notice'.

Upon deletion of the account you will see the below screen confirming that the user has been deleted from your Dealer Extranet account.



The screenshot shows the VELUX Dealer Extranet interface after a user has been deleted. The layout is similar to the previous screen, but the main heading is 'User deleted'. The confirmation message states: 'The user Joe Bloggs, test@velux.com has been deleted. The user can no longer sign in to VELUX Dealer Extranet.' Below this message is a link 'Back to customer data'. The footer remains the same: 'VELUX - etrading@velux.co.uk - Legal Notice'.

If you have accidentally deleted a user from your Dealer Extranet account, you will need to create a new user account for this person.

Order/invoice Status notifications

From 2013, our VELUX Logistics Department will provide our customers with '[notifications](#)' confirming various order information.

VELUX can now advise our customers when returns will be uplifted, when an order has been dispatched for delivery, when invoices are available for viewing and ([depending on carrier service](#)) when our carrier is likely to arrive at your depot with your delivery.

Our customers can now choose whether they wish to '[receive](#)' this communication or '[Opt out](#)' of the notification afterwards.


To access this function, click on the '[View/Edit your data](#)' link on the '[Home](#)' screen.



Order/invoice Status notifications

Click on the 'Choose messages to receive' tab and this will open the notification section as shown below.

You will see five notification options available. Simply click on the option you wish to receive a notification for and click 'send'.


DEALER EXTRANET

[Change Your Password](#) | [Sign out](#)
Current order: **0 Order lines**

Customer Data
[VELUX Support](#)

You are here [Home](#) > [Customer Data](#)

> Amend access for your account

> Choose messages to receive

Please choose which notification method you would like VELUX to use to advise your order status. This will apply to all orders placed with VELUX regardless of how they were processed.

[See description here](#)
Please allow 5 working days for any changes to be activated to your account.

Messages	Email	Opt out
Goods collected by carrier	<input checked="" type="radio"/>	<input type="radio"/>
Invoice created	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Goods out for delivery	<input checked="" type="radio"/>	<input type="radio"/>
Next stop on route (This service is currently restricted for use with our carriers Norbert Dentressangle and Geodis.)	<input type="radio"/>	<input type="radio"/>

Send

> Company info:


> Personal info:

> Billing addresses

> Delivery addresses

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Your request will be sent to our VELUX Logistical team who will process your request.

Thank you


Your subscription has been sent to the administrator.

Your company/account details ([Company Info](#))

Should your business have a change of address, or have a change in company details, you can now inform VELUX via Dealer Extranet and your account details will be updated.

To advise VELUX of any changes to your company information, click on the '[View/Edit your data](#)' link.

VELUX® DEALER EXTRANET

Change your password | Sign out
Current order: **0 Order lines**

Place order
Click here to quickly enter your VELUX product code and order.
Place order

I want to
Get a quotation
Find the delivery time of a product
Track one of my orders
See return conditions

Support
VELUX Company Ltd,
Woodside Way,
Glenrothes,
Fife, KY7 4ND,
01592 778225 or 018480775
email
sales@VELUX.co.uk

Your account >> [View/Edit your Data](#)

Click on '[Company Info](#)' and then click on the '[Edit information](#)' link which will open a text box.

VELUX® DEALER EXTRANET

Change Your Password | Sign out
Current order: **0 Order lines**

Customer Data
You are here Home > Customer Data

[VELUX Support](#)

Amend access for your account

Choose messages to receive

Company info:

Customer number: 001122345
Company name: VELUX Company Ltd
Address: Woodside Way
Post code and city: Glenrothes
Phone number: KY7 4ND
01592 778225

[Edit information](#)

Personal info:

Billing addresses

Delivery addresses

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Your company/account details ([Company Info](#))

Type in the information you would like VELUX to amend for your account details and click '[Send](#)' to forward the details or '[Cancel](#)' to exit.

Change company info 

Please type any changes to your customer data. If your company has moved or you need a new delivery address registered, please advise us by email.

Send  **Cancel** 

Your amendment request will be forwarded to VELUX and your details will be updated. Click on the '[X](#)' to close the confirmation box.

Thank you for your message. 

Your message has been sent.

Your company/account details ([User Info](#))

Should you need to change the contact name and email address for your VELUX Dealer Extranet account, please follow the below steps.

Click on the '[View/Edit your data](#)' link on the '[Home](#)' screen.

The screenshot shows the VELUX Dealer Extranet Home page. At the top left is the VELUX logo and 'DEALER EXTRANET'. At the top right are links for 'Change your password | Sign out' and 'Current order: 0 Order lines'. The main area has three large buttons: 'Place order' (with a right arrow icon), 'I want to' (with a right arrow icon), and 'Support' (with a question mark icon). Below 'Place order' is a link to 'Click here to quickly enter your VELUX product code and order.' and a 'Place order' link. Below 'I want to' are links for 'Get a quotation', 'Find the delivery time of a product', 'Track one of my orders', and 'See return conditions'. Below 'Support' is contact information for VELUX Company Ltd. and a 'sales@VELUX.co.uk' email link. At the bottom left is a link 'Your account >> View/Edit your Data'.

Click on the '[Personal Info](#)' tab which will show the current information saved against your Dealer Extranet account and click on the '[Edit personal info](#)' link.

The screenshot shows the VELUX Dealer Extranet Customer Data page. At the top left is the VELUX logo and 'DEALER EXTRANET'. At the top right are links for 'Change Your Password | Sign out' and 'Current order: 0 Order lines'. Below the header is a 'Customer Data' section with a breadcrumb 'You are here Home > Customer Data' and a 'VELUX Support' link. The main area has several tabs: 'Amend access for your account', 'Choose messages to receive', 'Company info:', and 'Personal info:'. The 'Personal info:' tab is selected, showing fields for 'Your name:', 'Your e-mail:', and 'Your phone number:' with the values 'Mr Joe Bloggs', 'test@velux.com', and '01592778225' respectively. Below these fields is an 'Edit personal info' link. At the bottom are tabs for 'Billing addresses' and 'Delivery addresses'. The footer contains the text 'VELUX - etrading@velux.co.uk - Legal Notice'.

Your company/account details (User Info)

This will now open the below screen. Please be advised that you can **only** edit the name and contact telephone number for the details shown. Should you wish to amend the contact email address, the Dealer Extranet account in question will have to be deleted and a new account will need to be created by a VELUX employee.

If you have made any amendments to this section, click on 'OK' to confirm your changes or 'Cancel' to exit.



VELUX® DEALER EXTRANET

Change Your Password | Sign out
Current order: 0 Order lines

» VELUX Support

Create/ edit user

You are here Home > Create/ edit user

User data

* = mandatory field

User e-mail*: test@velux.com

First name*: Joe

Last name*: Smith

Phone number*: 123456789

OK Cancel

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If you have made changes, you will receive a confirmation as shown below.



VELUX® DEALER EXTRANET

Change Your Password | Sign out
Current order: 0 Order lines

» VELUX Support

Create/ edit user

You are here Home > Create/ edit user

User Updated

User Joe Smith, test@velux.co.uk has been Updated.

[Back to customer data](#)

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Your company/account details ([Billing addresses](#))

Our customers can also advise us if there have been any changes to their billing address. This application can be used to inform VELUX if you have changed address or switching to using a buying group such as Unimer or NMBS to process your invoices.

To inform VELUX of any changes to your billing address, click on the '[View/Edit your data](#)' link on the '[Home](#)' screen.

The screenshot shows the VELUX Dealer Extranet 2 Home screen. At the top left is the VELUX logo and 'DEALER EXTRANET'. At the top right are links for 'Change your password | Sign out' and 'Current order: 0 Order lines'. The main content area has three large buttons: 'Place order' (with a double arrow icon), 'I want to' (with a single arrow icon), and 'Support' (with a question mark icon). Below 'Place order' is a link to 'Click here to quickly enter your VELUX product code and order.' and a 'Place order' button. Below 'I want to' is a list of links: 'Get a quotation', 'Find the delivery time of a product', 'Track one of my orders', and 'See return conditions'. Below 'Support' is the company address and contact information: 'VELUX Company Ltd., Woodside Way, Glenrothes, Fife, KY7 4ND, 01592 778225 or 016480775 email sales@VELUX.co.uk'. At the bottom left is a link for 'Your account » View/Edit your Data'.

VELUX® DEALER EXTRANET

Change your password | Sign out
Current order: **0 Order lines**

Place order
Click here to quickly enter your VELUX product code and order.
• Place order

I want to
• Get a quotation
• Find the delivery time of a product
• Track one of my orders
• See return conditions

Support
VELUX Company Ltd,
Woodside Way,
Glenrothes,
Fife, KY7 4ND,
01592 778225 or 016480775
email
• sales@VELUX.co.uk

Your account » [View/Edit your Data](#)

Your company/account details (**Billing addresses**)

Click on the '**Billing addresses**' tab which will confirm the existing details VELUX has registered against your account. If you need to inform VELUX of any changes to these details, click on the '**Edit information**' tab.

VELUX DEALER EXTRANET

Change Your Password | Sign out
Current orders: 0 Order lines

Customer Data VELUX Support

You are here Home > Customer Data

- > Amend access for your account
- > Choose messages to receive
- > Company info:
- > Personal info:
- ▼ **Billing addresses**
- > Delivery addresses

N.M.B.S. Limited
10 Merus Court
LE19 1RJ LEICESTER
GB

VELUX Company Ltd
Woodside Way
GLENROTHES
KY7 4ND

Edit information

VELUX - etrading@velux.co.uk - Legal Notice

Enter the changes you wish VELUX to apply to your account in the box and click '**Send**'. The information will now be forwarded to VELUX for processing. Or click '**Cancel**' to exit this process.

Change billing address

Please enter the changes regarding your customer data. If your company has moved or you need a new delivery address registered, please advise us by email.

Send **Cancel**

Your company/account details ([Delivery addresses](#))

Dealer Extranet can allow you to confirm if VELUX have the correct delivery addresses registered for your account. This function can be particularly useful for our customers who have off mainland accounts and require their orders to be shipped to a port based transportation company. Should your delivery instruction change at any time, please use this application in Dealer Extranet to inform VELUX of any changes.

Click on the '[View/Edit your data](#)' link on the '[Home](#)' screen.

The screenshot shows the VELUX Dealer Extranet Home screen. At the top left is the VELUX logo and 'DEALER EXTRANET'. At the top right are links for 'Change your password | Sign out' and 'Current order: 0 Order lines'. The main content area has three large buttons: 'Place order' (with a double arrow icon), 'I want to' (with a single arrow icon), and 'Support' (with a question mark icon). Below 'Place order' is a link to 'Click here to quickly enter your VELUX product code and order.' and a 'Place order' button. Below 'I want to' is a list of links: 'Get a quotation', 'Find the delivery time of a product', 'Track one of my orders', and 'See return conditions'. Below 'Support' is the company contact information: 'VELUX Company Ltd., Woodside Way, Glenrothes, Fife, KY7 4ND, 01592 778225 or 016480775 email sales@VELUX.co.uk'. At the bottom left is a link 'Your account » View/Edit your Data'.

VELUX DEALER EXTRANET

Change your password | Sign out
Current order: **0 Order lines**

Place order
Click here to quickly enter your VELUX product code and order.
• Place order

I want to
• Get a quotation
• Find the delivery time of a product
• Track one of my orders
• See return conditions

Support
VELUX Company Ltd,
Woodside Way,
Glenrothes,
Fife, KY7 4ND,
01592 778225 or 016480775
email
• sales@VELUX.co.uk

Your account » [View/Edit your Data](#)

Your company/account details ([Delivery addresses](#))

Click on the '[Delivery addresses](#)' tab which will confirm the existing details VELUX have registered for your account. Should these details change at any time, you can inform VELUX by clicking on the '[Edit information](#)' link.

The screenshot shows the 'Customer Data' page of the VELUX Dealer Extranet. At the top, there is a header with the VELUX logo, 'DEALER EXTRANET', and links for 'Change Your Password | Sign out' and 'Current order: 0 Order lines'. Below the header, the 'Customer Data' section is displayed, with a breadcrumb trail 'You are here Home > Customer Data'. A list of tabs is shown: 'Amend access for your account', 'Choose messages to receive', 'Company info:', 'Personal info:', 'Billing addresses', and 'Delivery addresses'. The 'Delivery addresses' tab is selected and expanded, showing the following address details: 'VELUX Company Ltd', 'Woodside Way', 'GLENROTHES', 'KY7 4ND'. An 'Edit information' button is located at the bottom right of the address details. At the bottom of the page, there is a footer with 'VELUX - etrading@velux.co.uk - Legal Notice'.

Enter the changes you wish VELUX to apply to your account in the box and click '[Send](#)'. The information will now be forwarded to VELUX for processing. Or click '[Cancel](#)' to exit this


The screenshot shows a 'Change delivery address' dialog box. It has a title bar with a close button (X). The main text reads: 'Please enter the changes regarding your customer data. If your company has moved or you need a new delivery address registered, please advise us by email.' Below the text is a large text input area. At the bottom of the dialog box, there are two buttons: 'Send' and 'Cancel'.

process.


View or print VELUX Invoices

Customers can also display invoice and payment history from their account as well as obtain copies of invoices and credits (where applicable) for their records.

To view this information, click on the '[View invoices and payments](#)' link at the bottom left hand corner of the 'Home' screen.


DEALER EXTRANET


Welcome Ian Anderson | [Change your password](#) | [Sign out](#)
Current order: **0** [Order lines](#)



Place order


Click here to quickly enter your VELUX product code and order.

[Place order](#)



I want to

- [Get a quotation](#)
- [Find the delivery time of a product](#)
- [Track one of my orders](#)
- [See return conditions](#)



Support

VELUX Company Ltd,
Woodside Way,
Glenrothes,
Fife, KY7 4ND,
01592
778225
etrading@VELUX.co.uk

[Your account](#) » [View/Edit your Data](#)

LATEST ORDERS				
Date	VELUX Order number:	Customer Order ref:	Document Type	Status
04/04/2013			Standard Order	Open
04/04/2013			Standard Order	Open
04/04/2013			Standard Order	Open
04/04/2013			Standard Order	Open
04/04/2013			Standard Order	Open


[All orders](#) | [View invoices and payments](#)

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View or print VELUX Invoices

This will open the below screen. To view an invoice, click on the 'pdf' icon to the left hand side of the VELUX 'invoice' number. A copy of the invoice will download and appear on screen for you to view, print or save.



The invoice application also allows customers to reorder products from an existing invoice. To process a new order from an invoice detail, click on the VELUX 'invoice' number.


DEALER EXTRANET










[Change your password](#) | [Sign out](#)
Current order: **0 Order lines**

Invoices and Payments

[You are here Home > Invoices and Payments](#)

Date from: 06/10/2012  to 04/04/2013 
Search:
[Filter](#)


Page 1 of 56 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | ... | Last

Date	Invoice number	Clearing document	Amount	Status	Type
04/04/2013				Paid	Payment (from customer)
03/04/2013			69.62 €	Not paid	Credit memo
03/04/2013			70.00 €	Not paid	Invoice
03/04/2013			210.00 €	Not paid	Invoice
03/04/2013			68.00 €	Not paid	Invoice
03/04/2013			35.00 €	Not paid	Invoice
03/04/2013			1288.00 €	Not paid	Invoice
03/04/2013			820.00 €	Not paid	Invoice
03/04/2013			96.00 €	Not paid	Invoice
03/04/2013			112.00 €	Not paid	Invoice

Reorder products via a VELUX invoice

When viewing a invoice, the below 'view order' screen shall appear.

Click on the 'Reorder these products' link located at the bottom right of the screen.


DEALER EXTRANET

[Change your password](#) | [Sign out](#)
Current order: **0 Order lines**

View Order
[» VELUX Support](#)

You are here [Home](#) > [View Order](#)

Order Number:
Order date: 01/04/2013
[V-Track](#)

CUSTOMER INFORMATION
DELIVERY INFORMATION

Your Reference:
[Print](#)

QTY	DESCRIPTION	DELIVERY	REFERENCE	LIST PRICE IN £	DISCOUNT	NET VALUE IN £	STATUS
1	KFK 100 WW, Break glass point, grey	04 April 2013		70.00	27.00%	51.10	Completed
2	KFA 100 WW, Smoke detector	04 April 2013		140.00	27.00%	102.20	Completed
Total value: 153.30 £							

Reorder - add to current order
Add all the products on this order to the current order by clicking 'Reorder these products'. Please note: by doing this, it will clear the current order.


[Reorder these products >](#)

VELUX - etrading@velux.co.uk - [Legal Notice](#)

Reorder products via a VELUX invoice

This will then redirect you to the order processing section. The products listed from the invoice will be added to the order lines as shown.

Please remember that you will have to provide a 'new' order reference and confirm the delivery address the products are to be delivered. Please refer to our guide for processing orders via Dealer Extranet.


DEALER EXTRANET

[Change your password](#) | [Sign out](#)
 Current order: **2 Order lines**


Current Order » **Confirm Order** » **Order Confirmation**

[» VELUX Support](#)

To return to the menu selection screen click: [Home](#) > [Current Order](#)

Guide to VELUX product codes: [↕](#)

Your order reference:

 [Click here to access the VELUX Dealer Extranet Quick User Guide](#)

QTY	TYPE	SIZE	VARIANT	REFERENCE	SELECT ALL
<input type="text" value="1"/>	<input type="text" value="KFK"/>	<input type="text" value="100"/>	<input type="text" value="WW"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text" value="1"/>	<input type="text" value="KFA"/>	<input type="text" value="100"/>	<input type="text" value="WW"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

Add 5 order lines [↕](#)

Delivery information

☒ Branch address: ☐ Direct Delivery:

The order will be delivered to:

Get quote and/or delivery date »

Review and confirm the order on the next page

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